

MEMORANDUM OF UNDERSTANDING - USE OF CENTER INSTRUMENTATION RESOURCES

VALID FOR FISCAL YEAR: _____
ALL USAGE REQUIRES PRIOR APPROVAL OF THE CENTER DIRECTOR,
B. Montgomery Pettitt, mpettitt@utmb.edu.

To initiate your request for usage of SCSB resources, please complete all fields on this form.

PI NAME: _____ DATE: _____

DEPARTMENT: _____ TEL / E-MAIL: _____

NATURE OF REQUEST: PRELIMINARY DATA - NEW UTMB FACULTY
 PRELIMINARY DATA - BRIDGE BETWEEN RESEARCH FUNDING AGREEMENTS
 OTHER, PLEASE SPECIFY: _____
 DATA FOR CURRENTLY FUNDED RESEARCH PROJECT (IDENTIFY BELOW)

GRANT TITLE: _____

GRANT AGENCY _____ GRANT #: _____

SCSB LABORATORY(S) to be used: _____

INSTRUMENTATION to be used: _____

USER PERSONNEL: _____

TYPE OF USAGE Indicate requested usage in hours or days. (See instruction page):	HOURS/DAYS
TRAINING: User personnel with expertise in the field are trained to use instrumentation.	
COLLABORATION: Further involvement of manager is needed and requires an understanding of time, publications, and/or financial commitment.	
ANALYSIS: Some instrumentation might be used for quick analysis of material without major commitments in terms of personnel or scientific collaboration. (Acknowledgement in any publication is still required).	
MENTORING: Supervision and training of user personnel without expertise in the field, requires an understanding of time, publications, and/or financial commitment;	
MEMBER PROJECT: Using fully trained lab members (instruments/facilities only)	

NOTE: 1. All users must abide by the rules and policies established by SCSB. (see lab websites for details).
2. The Center **MUST** be acknowledged in all publications which used the research resources. (See instruction page).
3. The PI of the research being conducted assumes liability for breakage of equipment.
4. Data storage of the research being conducted is a responsibility of the PI.
5. Users must supply their own materials and personnel associated with the measurement, otherwise, there are no fees-for-service. Manager salary recovery might be necessary when and if usage justifies it.
6. Grant applications that plan to use SCSB resources require director consultation at the time of application. SCSB must be listed as a RESOURCE in the grant. SCSB personnel involved in the grant must be listed at the agreed level of support. (See instruction page).

ACCEPTANCE OF TERMS AND CONDITIONS OF USE: _____
(P.I. signature) (Date)

APPROVAL: _____
(SCSB Director signature) (Date)